



Annual Report on the *Privacy Act*, 2021-2022

prepared by Laurentian Pilotage Authority

1. Introduction

> Brief summary of the purpose of the *Privacy Act*

The purpose of this Act is to extend the present laws of Canada that protect the privacy of individuals with respect to personal information about themselves held by a government institution and that provide individuals with a right of access to that information.

> Statement that the Annual Report is prepared and tabled in Parliament in accordance with section 72 of the *Privacy Act*

The Laurentian Pilotage Authority (« **Authority** ») is a Crown Corporation listed in Schedule III, Part 1 of the *Financial Administration Act*. It was constituted on February 1, 1972, pursuant to the *Pilotage Act*.

The Authority is financially self-sufficient and reports to the Minister of Transport Canada.

It is directly responsible for the implementation and administration of the *Privacy Act* in compliance with Section 72 of the said Act.

> Authority mandate

As the gateway for marine pilotage services on its territory, the Authority is responsible for all aspects related to pilotage, making it a turnkey organization. Its legislative mandate also gives it the responsibility to set the pilotage charges, which must remain reasonable and fair to its customers while allowing it to operate on a self-financing basis.



In this regard, its legislative mandate is based on the following principles and objectives¹:

- That pilotage services be provided in a manner that promotes and contributes to the safety of navigation, including the safety of the public and marine personnel, and that protects human health, property and the environment;
- That pilotage services be provided in an efficient and cost-effective manner;
- That risk management tools be used effectively and that evolving technologies be taken into consideration;
- That an Authority's pilotage charges be set at levels that allow the Authority to be financially self-sufficient.

2. Organizational Structure

The Authority discharges its responsibilities under the *Privacy Act* through the Legal Affairs Department. Privacy information requests are received and processed by the Privacy Coordinator, who consults with various internal stakeholders as required, depending on the nature of the request.

The Authority's Privacy Office is staffed by two individuals, a Coordinator and an Assistant. The Authority has not entered into any agreements with any other government institution to provide services under the *Privacy Act* pursuant to section 73.1 of that Act during the period covered by this Report.

3. Delegation Order

A copy of the signed and dated Delegation Order in effect at the end of the reporting period is attached. The Delegation Orders specify the powers, duties and functions for the administration of the *Privacy Act* that has been delegated by the Chairman of the Board of Directors at the time of the Delegation Order.

¹ *Pilotage Act* R.S.C., (1985), c. P-14), section 2



4. Performance 2021-2022

> **Overview of key data on the institution's performance for the year, as reflected in the institution's Statistical Report for 2021-2022**

During the reporting period, the Authority did not receive any privacy information requests. Under these circumstances, any requests remain outstanding from this reporting period or previous periods.

The Authority has not received any complaints.

Based on multi-year trends, the Authority processes a low volume of requests, so it remains able to respond to all requests it receives within the prescribed legislated timelines and without any extensions.

The Authority reports that the impacts of COVID-19-related measures have not affected its operations or its ability to fulfill its *Privacy Act* responsibilities during this reporting period.

The *Privacy Act* Statistical Report Form 2021-2022, validated by the Treasury Board of Canada Secretariat (« **TBS** »), providing detailed data on the Authority's performance is attached to this Annual Report.

5. Training and Awareness

On January 28, 2022, Data Privacy Theme Day, the Authority highlighted the need to protect the children's privacy online and the importance of protecting one's personal information. An awareness statement was emailed to all Authority employees.

6. Policies, Guidelines, Procedures and Initiatives

There are no other institutional policies, guidelines, procedures or initiatives were implemented other than complying with the requirements of the Act as set out in the Regulations.



7. Summary of Key Issues and Actions Taken on Complaints

No key issues were raised as a result of privacy complaints for the current year, no complaint, verification or investigation have been received during the period.

8. Monitoring Compliance

Due to the non-existent request of privacy information, the Authority, through its Coordinator, monitoring as conduct as an informal follow-up of the time spent to process such requests. No request has been received nor completed during the period. All reasonable efforts are undertaken by the Authority in order to process all requests in accordance with the Law's prescribed delays.

9. Material Privacy Breaches

No material privacy breaches were reported to the Office of the Privacy Commissioner and to TBS (Information and Privacy Policy Division) during the reporting period.

10. Privacy Impact Assessments (« PIA »)

The Authority did not complete any PIAs during the reporting period.

11. Public Interest Disclosures

No disclosures were made under paragraph 8 (2)(m) of the *Privacy Act* during the reporting period.



12. Attachments

- Delegation Order
- 2021-2022 *Privacy Act* Statistical Forms
- January 28, 2022, Awareness Release



Administration de pilotage des Laurentides
Laurentian Pilotage Authority

ARRÊTÉ SUR LA DÉLÉGATION EN VERTU DE LA LOI SUR L'ACCÈS À L'INFORMATION ET DE LA PROTECTION DES RENSEIGNEMENTS PERSONNELS

PAR LE PRÉSENT ARRÊTÉ pris en vertu de l'article 95(1) de la *Loi sur l'accès à l'information* et de l'article 73 de la *Loi sur la protection des renseignements personnels*, je délègue, selon l'annexe ci-jointe, depuis le 1^{er} avril 2020, l'Avocate générale et Secrétaire générale, ainsi qu'à la personne occupant ce poste à titre intérimaire le cas échéant, les pouvoirs et les fonctions se rapportant à l'Administration de pilotage des Laurentides qui me sont confiés aux termes des *Décrets sur la désignation des responsables d'institutions fédérales* de ces lois en ma qualité de responsable d'une institution fédérale.

Daté, en la ville de Montréal, ce 26e jour de mai 2020.

Ricky Fontaine
Président du Conseil d'administration

ACCESS TO INFORMATION AND PRIVACY ACT DELEGATION ORDER

BY THIS ORDER made pursuant to section 95(1) of the *Access to Information Act* and section 73 of the *Privacy Act*, I hereby designate the person holding the position of General Counsel and Corporate Secretary, as well as to the person occupying this position on an acting basis if necessary, to exercise or perform the powers, duties and functions of the head of a government institution under the *Acts' Designation Order of Government Institutions*, as specified in the attachment, insofar as they may be exercised or performed in relation to the Laurentian Pilotage Authority, effective since April 1, 2020.

Dated, at the City of Montreal, this 26th day of May, 2020.

Ricky Fontaine
Chairman

**ANNEXE A - DELEGATION DE POUVOIRS ET D'ATTRIBUTIONS EN VERTU DE L'ARTICLE 73
DE LA LOI SUR L'ACCES A L'INFORMATION ET DE LA PROTECTION DES
RENSEIGNEMENTS PERSONNELS**

**SCHEDULE A - DELEGATION OF POWERS, DUTIES AND FUNCTIONS PURSUANT TO
SECTION 73 OF THE ACCESS TO INFORMATION ACT AND PRIVACY ACT**

Loi sur l'accès à l'information et ses règlements : autorité absolue
Access to Information Act and Regulations: absolute authority

Loi sur la protection des renseignements personnels et ses règlements : autorité absolue
Privacy Act and Regulations: absolute authority

3.2 Exemptions

| Section | Number of Requests | Section | Number of Requests | Section | Number of Requests |
|----------|--------------------|---------------|--------------------|---------|--------------------|
| 18(2) | 0 | 22(1)(a)(i) | 0 | 23(a) | 0 |
| 19(1)(a) | 0 | 22(1)(a)(ii) | 0 | 23(b) | 0 |
| 19(1)(b) | 0 | 22(1)(a)(iii) | 0 | 24(a) | 0 |
| 19(1)(c) | 0 | 22(1)(b) | 0 | 24(b) | 0 |
| 19(1)(d) | 0 | 22(1)(c) | 0 | 25 | 0 |
| 19(1)(e) | 0 | 22(2) | 0 | 26 | 0 |
| 19(1)(f) | 0 | 22.1 | 0 | 27 | 0 |
| 20 | 0 | 22.2 | 0 | 27,1 | 0 |
| 21 | 0 | 22.3 | 0 | 28 | 0 |
| | | 22,4 | 0 | | |

3.3 Exclusions

| Section | Number of Requests | Section | Number of Requests | Section | Number of Requests |
|----------|--------------------|----------|--------------------|----------|--------------------|
| 69(1)(a) | 0 | 70(1) | 0 | 70(1)(d) | 0 |
| 69(1)(b) | 0 | 70(1)(a) | 0 | 70(1)(e) | 0 |
| 69.1 | 0 | 70(1)(b) | 0 | 70(1)(f) | 0 |
| | | 70(1)(c) | 0 | 70.1 | 0 |

3.4 Format of information released

| Paper | Electronic | | | | Other |
|-------|------------|----------|-------|-------|-------|
| | E-record | Data set | Video | Audio | |
| 0 | 0 | 0 | 0 | 0 | 0 |

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper and e-record formats

| Number of Pages Processed | Number of Pages Disclosed | Number of Requests |
|---------------------------|---------------------------|--------------------|
| 0 | 0 | 0 |

3.5.2 Relevant pages processed by request disposition for paper and e-record formats by size of requests

| Disposition | Less Than 100 Pages Processed | | 100-500 Pages Processed | | 501-1000 Pages Processed | | 1001-5000 Pages Processed | | More Than 5000 Pages Processed | |
|------------------------------|-------------------------------|-----------------|-------------------------|-----------------|--------------------------|-----------------|---------------------------|-----------------|--------------------------------|-----------------|
| | Number of Requests | Pages Processed | Number of Requests | Pages Processed | Number of Requests | Pages Processed | Number of Requests | Pages Processed | Number of Requests | Pages Processed |
| All disclosed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Disclosed in part | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| All exempted | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| All excluded | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Request abandoned | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Neither confirmed nor denied | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

3.5.3 Relevant minutes processed and disclosed for audio formats

| Number of Minutes Processed | Number of Minutes Disclosed | Number of Requests |
|-----------------------------|-----------------------------|--------------------|
| 0 | 0 | 0 |

3.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

| Disposition | Less than 60 Minutes processed | | 60-120 Minutes processed | | More than 120 Minutes processed | |
|------------------------------|--------------------------------|-------------------|--------------------------|-------------------|---------------------------------|-------------------|
| | Number of requests | Minutes Processed | Number of requests | Minutes Processed | Number of requests | Minutes Processed |
| All disclosed | 0 | 0 | 0 | 0 | 0 | 0 |
| Disclosed in part | 0 | 0 | 0 | 0 | 0 | 0 |
| All exempted | 0 | 0 | 0 | 0 | 0 | 0 |
| All excluded | 0 | 0 | 0 | 0 | 0 | 0 |
| Request abandoned | 0 | 0 | 0 | 0 | 0 | 0 |
| Neither confirmed nor denied | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 |

3.5.5 Relevant minutes processed and disclosed for video formats

| Number of Minutes Processed | Number of Minutes Disclosed | Number of Requests |
|-----------------------------|-----------------------------|--------------------|
| 0 | 0 | 0 |

3.5.6 Relevant minutes processed per request disposition for video formats by size of requests

| Disposition | Less than 60 Minutes processed | | 60-120 Minutes processed | | More than 120 Minutes processed | |
|------------------------------|--------------------------------|-------------------|--------------------------|-------------------|---------------------------------|-------------------|
| | Number of requests | Minutes Processed | Number of requests | Minutes Processed | Number of requests | Minutes Processed |
| All disclosed | 0 | 0 | 0 | 0 | 0 | 0 |
| Disclosed in part | 0 | 0 | 0 | 0 | 0 | 0 |
| All exempted | 0 | 0 | 0 | 0 | 0 | 0 |
| All excluded | 0 | 0 | 0 | 0 | 0 | 0 |
| Request abandoned | 0 | 0 | 0 | 0 | 0 | 0 |
| Neither confirmed nor denied | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 |

3.5.7 Other complexities

| Disposition | Consultation Required | Legal Advice Sought | Interwoven Information | Other | Total |
|------------------------------|-----------------------|---------------------|------------------------|-------|-------|
| All disclosed | 0 | 0 | 0 | 0 | 0 |
| Disclosed in part | 0 | 0 | 0 | 0 | 0 |
| All exempted | 0 | 0 | 0 | 0 | 0 |
| All excluded | 0 | 0 | 0 | 0 | 0 |
| Request abandoned | 0 | 0 | 0 | 0 | 0 |
| Neither confirmed nor denied | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 |

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

| | |
|---|---|
| Number of requests closed within legislated timelines | 0 |
| Percentage of requests closed within legislated timelines (%) | 0 |

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

| Number of requests closed past the legislated timelines | Principal Reason | | | |
|---|---|-----------------------|-----------------------|-------|
| | Interference with operations / Workload | External Consultation | Internal Consultation | Other |
| 0 | 0 | 0 | 0 | 0 |

3.7.2 Request closed beyond legislated timelines (including any extension taken)

| Number of days past legislated timelines | Number of requests past legislated timeline where no extension was taken | Number of requests past legislated timeline where an extension was taken | Total |
|--|--|--|-------|
| 1 to 15 days | 0 | 0 | 0 |
| 16 to 30 days | 0 | 0 | 0 |
| 31 to 60 days | 0 | 0 | 0 |
| 61 to 120 days | 0 | 0 | 0 |
| 121 to 180 days | 0 | 0 | 0 |
| 181 to 365 days | 0 | 0 | 0 |
| More than 365 days | 0 | 0 | 0 |
| Total | 0 | 0 | 0 |

3.8 Requests for translation

| Translation Requests | Accepted | Refused | Total |
|----------------------|----------|---------|-------|
| English to French | 0 | 0 | 0 |
| French to English | 0 | 0 | 0 |
| Total | 0 | 0 | 0 |

Section 4: Disclosures Under Subsections 8(2) and 8(5)

| Paragraph 8(2)(e) | Paragraph 8(2)(m) | Subsection 8(5) | Total |
|-------------------|-------------------|-----------------|-------|
| 0 | 0 | 0 | 0 |

8.2 Requests with Privy Council Office

| Number of Days | Fewer Than 100 Pages Processed | | 100-500 Pages Processed | | 501-1000 Pages Processed | | 1001-5000 Pages Processed | | More than 5000 Pages Processed | |
|----------------|--------------------------------|-----------------|-------------------------|-----------------|--------------------------|-----------------|---------------------------|-----------------|--------------------------------|-----------------|
| | Number of Requests | Pages Disclosed | Number of Requests | Pages Disclosed | Number of Requests | Pages Disclosed | Number of Requests | Pages Disclosed | Number of Requests | Pages Disclosed |
| 1 to 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16 to 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 31 to 60 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 61 to 120 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 121 to 180 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 181 to 365 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| More than 365 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Section 9: Complaints and Investigations Notices Received

| Section 31 | Section 33 | Section 35 | Court action | Total |
|------------|------------|------------|--------------|-------|
| 0 | 0 | 0 | 0 | 0 |

Section 10: Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Privacy Impact Assessments

| | |
|--------------------------|---|
| Number of PIAs completed | 0 |
| Number of PIAs modified | 0 |

10.2 Institution-specific and Central Personal Information Banks

| Personal Information Banks | Active | Created | Terminated | Modified |
|----------------------------|-----------|-----------|------------|-----------|
| Institution-specific | 78 | 11 | 11 | 94 |
| Central | 0 | 0 | 0 | 0 |
| Total | 78 | 11 | 11 | 94 |

Section 11: Privacy Breaches**11.1 Material Privacy Breaches reported**

| | |
|---|---|
| Number of material privacy breaches reported to TBS | 0 |
| Number of material privacy breaches reported to OPC | 0 |

11.2 Non-Material Privacy Breaches

| | |
|---|---|
| Number of non-material privacy breaches | 0 |
|---|---|

Section 12: Resources Related to the Privacy Act**12.1 Allocated Costs**

| Expenditures | | Amount |
|-----------------------------------|-----|----------------|
| Salaries | | \$1 500 |
| Overtime | | \$0 |
| Goods and Services | | \$0 |
| • Professional services contracts | \$0 | |
| • Other | \$0 | |
| Total | | \$1 500 |

12.2 Human Resources

| Resources | Person Years Dedicated to Privacy Activities |
|----------------------------------|--|
| Full-time employees | 0,010 |
| Part-time and casual employees | 0,000 |
| Regional staff | 0,000 |
| Consultants and agency personnel | 0,000 |
| Students | 0,000 |
| Total | 0,010 |

Note: Enter values to three decimal places.

Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: Laurentian Pilotage Authority

Reporting period: 2021-04-01 to 2022-03-31

Section 1: Capacity to Receive Requests under the Access to Information Act and the Privacy Act

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

| | Number of Weeks |
|--|-----------------|
| Able to receive requests by mail | 52 |
| Able to receive requests by email | 52 |
| Able to receive requests through the digital request service | 52 |

Section 2: Capacity to Process Records under the Access to Information Act and the Privacy Act

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

| | No Capacity | Partial Capacity | Full Capacity | Total |
|-------------------------------------|-------------|------------------|---------------|-------|
| Unclassified Paper Records | 0 | 0 | 52 | 52 |
| Protected B Paper Records | 0 | 0 | 52 | 52 |
| Secret and Top Secret Paper Records | 0 | 0 | 52 | 52 |

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

| | No Capacity | Partial Capacity | Full Capacity | Total |
|--|-------------|------------------|---------------|-------|
| Unclassified Electronic Records | 0 | 0 | 52 | 52 |
| Protected B Electronic Records | 0 | 0 | 52 | 52 |
| Secret and Top Secret Electronic Records | 0 | 0 | 52 | 52 |



Section 3: Open Requests and Complaints Under the Access to Information Act

3.1 Enter the number of open requests that are outstanding from previous reporting periods.

| Fiscal Year Open Requests Were Received | Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2022 | Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2022 | Total |
|---|--|--|----------|
| Received in 2021-2022 | 0 | 0 | 0 |
| Received in 2020-2021 | 0 | 0 | 0 |
| Received in 2019-2020 | 0 | 0 | 0 |
| Received in 2018-2019 | 0 | 0 | 0 |
| Received in 2017-2018 | 0 | 0 | 0 |
| Received in 2016-2017 | 0 | 0 | 0 |
| Received in 2015-2016 or earlier | 0 | 0 | 0 |
| Total | 0 | 0 | 0 |

Row 8, Col. 3 of Section 3.1 must equal Row 7, Col. 1 of Section 1.1 of the 2021-2022 Statistical Report on the *Access to Information Act*

3.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods.

| Fiscal Year Open Complaints Were Received by Institution | Number of Open Complaints |
|--|---------------------------|
| Received in 2021-2022 | 0 |

| | |
|----------------------------------|---|
| Received in 2020-2021 | 0 |
| Received in 2019-2020 | 0 |
| Received in 2018-2019 | 0 |
| Received in 2017-2018 | 0 |
| Received in 2016-2017 | 0 |
| Received in 2015-2016 or earlier | 0 |
| Total | 0 |

Section 4: Open Requests and Complaints Under the Privacy Act

4.1 Enter the number of open requests that are outstanding from previous reporting periods.

| Fiscal Year Open Requests Were Received | Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2022 | Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2022 | Total |
|---|--|--|-------|
| Received in 2021-2022 | 0 | 0 | 0 |
| Received in 2020-2021 | 0 | 0 | 0 |
| Received in 2019-2020 | 0 | 0 | 0 |
| Received in 2018-2019 | 0 | 0 | 0 |
| Received in 2017-2018 | 0 | 0 | 0 |
| Received in 2016-2017 | 0 | 0 | 0 |
| Received in 2015-2016 or earlier | 0 | 0 | 0 |
| Total | 0 | 0 | 0 |

Row 8, Col. 3 of Section 4.1 must equal Row 7, Col. 1 of Section 1.1 of the 2021-2022 Statistical Report on the *Privacy Act*

4.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

| Fiscal Year Open Complaints Were Received by Institution | Number of Open Complaints |
|--|---------------------------|
| Received in 2021-2022 | 0 |
| Received in 2020-2021 | 0 |
| Received in 2019-2020 | 0 |
| Received in 2018-2019 | 0 |
| Received in 2017-2018 | 0 |
| Received in 2016-2017 | 0 |
| Received in 2015-2016 or earlier | 0 |
| Total | 0 |

Section 5: Social Insurance Number (SIN)

| | |
|--|----|
| Did your institution receive authority for a new collection or new consistent use of the SIN in 2021-2022? | No |
|--|----|



Semaine de la protection des données Du 24 au 28 janvier 2022

Sensibilisation à la protection de la vie privée des enfants en ligne

Cette année, le Commissariat à la protection de la vie privée du Canada souligne la nécessité de protéger le droit à la vie privée des enfants pendant la [Semaine de la protection des données](#).

Les enfants et les jeunes canadiens grandissent à une époque où les changements technologiques sont sans précédent et où les risques pour leur vie privée ne cessent de croître. Il est donc essentiel qu'ils développent l'esprit critique et les connaissances nécessaires pour reconnaître les pièges à éviter en ligne.

« Les enfants sont particulièrement vulnérables aux risques d'atteinte à la vie privée dans le monde numérique et doivent acquérir les compétences qui leur permettront de naviguer en ligne en toute sécurité, affirme le commissaire à la protection de la vie privée du Canada, Daniel Therrien. Cela est d'autant plus vrai pendant la pandémie, alors qu'ils passent de plus en plus de temps en ligne, pour leurs activités scolaires et sociales. »



À l'occasion de la Semaine de la protection des données, le Commissariat publie un certain nombre de ressources pour sensibiliser les enfants à l'importance de protéger leur vie privée et d'acquérir les compétences à cet égard. En voici quelques-unes :

- [Branchés et futés : Rien de personnel!](#) – Une bande dessinée romanesque destinée aux enfants de 8 à 10 ans, dans laquelle un téléphone intelligent est un personnage qui aide une jeune fille à naviguer dans le cyberspace, qui peut parfois être complexe.
- Un blogue qui suggère aux parents de tenir un « conseil de famille sur la techno ». Ce blogue renvoie à des outils et à des idées pour engager la conversation, qui sont offerts sur notre site Web.

Ce mois-ci, le Commissariat a également publié chaque jour sur [Twitter](#) des conseils sur la protection des données.

Depuis quelques années, la question de la vie privée des enfants retient de plus en plus l'attention à l'échelle internationale.

À ce sujet, les autorités de protection des données du monde entier ont récemment adopté une [résolution sur les droits numériques des enfants](#). Coparrainée par le Commissariat à la protection de la vie privée du Canada, cette résolution souligne que si l'environnement numérique est particulièrement propice à la réalisation des aspirations des enfants, la sphère numérique comporte cependant des risques particuliers d'atteinte à leurs droits, et en particulier leur droit au respect de la vie privée.

Il y a quelques années, les autorités internationales chargées de la protection des données avaient aussi adopté une résolution pour l'adoption d'un [référentiel de formation des élèves à la protection des données personnelles](#).

Par ailleurs, selon la [recommandation sur les enfants dans l'environnement numérique](#) du Conseil de l'Organisation de coopération et de développement économique (OCDE), les gouvernements doivent faire preuve d'exemplarité quant à la protection de l'intérêt supérieur des enfants dans l'environnement numérique. Par exemple, il y est recommandé que les gouvernements fassent la promotion de la maîtrise du numérique comme un outil essentiel et favorisent l'adoption de mesures instaurant une sécurité adaptée à l'âge des enfants, par défaut, dès la conception.

La Journée de la protection des données, qui a lieu le 28 janvier, commémore la signature, en 1981, de la Convention no 108, le premier traité international ayant force d'obligation qui porte sur la protection des renseignements personnels et des données. Cette année, pour la première fois, la Journée de la protection des données devient la Semaine de la protection des données, qui se déroule du 24 au 28 janvier.



Dans notre monde numérique où les renseignements personnels peuvent être facilement recueillis, utilisés et communiqués, les Canadiens se préoccupent de plus en plus de leur vie privée. Et ils choisissent de plus en plus de faire affaire avec des organisations qui sont sensibles à leurs préoccupations et qui peuvent faire la preuve qu'elles traiteront leurs renseignements personnels avec tout le soin voulu.

La [Loi sur la protection des renseignements personnels et les documents électroniques](#) (LPRPDE) établit les règles de base régissant le traitement des renseignements personnels par les entreprises qui y sont assujetties dans le cadre de leurs activités commerciales.

La [Loi sur la protection des renseignements personnels](#) régit les pratiques de traitement des renseignements personnels des institutions fédérales. Elle limite la collecte, l'utilisation et la communication des renseignements personnels des individus et confère à ces derniers le droit d'avoir accès aux renseignements personnels que détient le gouvernement fédéral à leur sujet et le droit de demander que ces renseignements soient corrigés.

Toutefois, même s'il y a des règles en place pour protéger ces renseignements, le meilleur moyen de protection contre de nombreux risques d'atteinte à la vie privée consiste à connaître vos droits et à faire des choix éclairés concernant les renseignements personnels que vous communiquez, les personnes à qui vous les communiquez et dans quel but vous le faites.

N'hésitez pas à signaler une possible atteinte à la vie privée, ni n'attendez de le faire. Plus l'atteinte à la vie privée est signalée rapidement, plus on peut limiter ou prévenir les dommages.

Merci de votre vigilance constante.

La protection des renseignements personnels est la responsabilité de tous!

Anaïs de Lausnay