



Administration de Pilotage des Laurentides
Laurentian Pilotage Authority

TRANSHIPMENT OF PASSENGERS AT LES ESCOUMINS PILOTAGE STATION

The Laurentian Pilotage Authority offers the possibility of transshipping passengers at its Les Escoumins station. To meet the criteria of safety and those of the Canada Border Services Agency, we ask **all** potential passengers to send the "Request for transshipment aboard a Laurentian Pilotage Authority's pilot-boat at Les Escoumins" form to our offices at least 48 hours before transshipment. Identity documents must also be provided.

Procedure :

At least 48 hours prior to transshipment	
1.	Send the « Request for transshipment » form with required identity document by e-mail at : passager-esc@apl.gc.ca
2.	If the ship is not cleared, take the necessary steps to have your Canada Border Services Agency's " Request for authorization to board a vessel " form approved and return it to us
When boarding	
1.	Arrive at the station at least 45 minutes in advance
2.	Meet the pilot-boat's captain and show him the duly authorized form(s) as well as identity document
3.	When the captain gives you permission to board the pilot-boat, put on your individual flotation device
In case of cancellation	
1.	Notify us by e-mail at : passager-esc@apl.gc.ca NB : Failure to notify us of the cancellation in writing shall result in transshipment fees being charged to the passenger

It is **MANDATORY** that any passenger transshipment aboard a non-duty paid ship be authorized by the Canada Border Services Agency. Failure to present duly authorized documents or valid identity documents will result in the transshipment being refused.

The Laurentian Pilotage Authority reserves the right to reject any transfer that has not been submitted by the required notice of 48 hours.

The fees

Transshipment fees for passengers can be found on the Laurentian Pilotage Authority's website in the Tariffs section.